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November 26, 1969

CONFIDENTIAL

MEMORANDUM FOR HENRY A. KISSINGER

FROM: William Watts

SUBJECT: President's Annual Review (NSSM 80)

Submissions for the Annual Review are due in from State, Defense, CIA, and Treasury by December 22.

You told me the day before yesterday that you wanted a draft three weeks prior to the proposed late January release time.

I have discussed this with Bob Osgood, who has overall responsibility for pulling the draft together, and I have set a tentative due date of January 7.

Obviously this is a task of major proportions, and I have asked Roger Morris and Winston Lord to assist in drafting. They have agreed (as has Osgood). Additionally, both Dick Kennedy and I will be able to lend a hand.

This means that there will be approximately 2 1/2 weeks for final drafting after submissions are received from the other agencies.

The drafting team will, of course, be shaping their thinking in advance, and I have already asked all senior staff members to prepare preliminary submissions for their use. Most all of them are in.

Questions:

1. Approve assignment of Morris and Lord to assist Osgood.

Yes ☒ No ☐

2. Approve due date of draft to you of January 7.

Yes ☐ No ☒

If no, then when?

ON-FILE NSC RELEASE
INSTRUCTIONS APPLY

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